

Competent Private Instruction Report
Iowa Code § 299.4 – Form A
2022-2023 School Year
 (Completed by the Parent, Guardian, or Custodian)

Date returned: _____

Required Information: See instructions before completing.

The following information is required in accordance with Iowa Code § 299.4. A parent, guardian, or custodian enrolling a student in CPI under Option 1 must submit this report in duplicate to the school district of residence. A parent, guardian, or legal or actual custodian enrolling a student in CPI under Option 2 may submit this report in duplicate to the school district of residence. A parent, guardian, or actual custodian enrolling a student in CPI under Option 2 and electing dual enrollment must submit this report in duplicate to the school district of residence. This report is required, under the conditions described above, if the student is 6 years old on or before September 15th and not yet 16 years old and does not attend an Iowa public or accredited nonpublic school. **Return this form to the school district secretary by September 1st or within 14 calendar days of removing the student from a public or accredited nonpublic school or 14 calendar days from moving into the school district.** (If the student will be enrolled in a home school assistance program, please notify the district if the student will also be dually enrolled.) This form is not applicable to families choosing Independent Private Instruction, or for those using CPI Option 2 without dual enrolling or opting to report.

1. Student Information

Student Full Name: _____ Date of birth: _____

Student Address: _____

2. Name and Address of Person Filing CPI report

Filer Full Name: _____

Filer Address (if different from #1): _____

Filer Phone (Optional): _____ Are you the parent, guardian or custodian? _____

3. Immunizations Evidence or Notarized Exemption Waiver

Attach immunizations information or a notarized waiver for exemption for immunization if filing Form A for the first time. Proof of Immunization is required of all students receiving CPI without the Private Instruction Exemption, (Option 2 with no reporting), including those HSAP enrolled or dually enrolled.

4. Instructional Program Information

Use the following table to outline the course of study and attach additional subjects and related textbook information, as well as lesson plans for each subject on separate pages for submission. Please note that additional instructional plan detail must be provided within 30 days of filing Form A.

Subject	Title of Text	Text Publisher or Author	Time Spent on Subject

5. Number of CPI Instructional Days

List number of days of instruction under competent private instruction (must be at least 148 days per academic year, Iowa Code § 299A.1: _____

6. Licensed Instructor or CPI Supervisor Information

If an appropriately licensed Iowa teacher will provide the CPI or supervise the parent, guardian, or custodian in providing instruction (CPI Option 1), give the teacher's name and folder number. Providing the teacher's phone number and signature is optional:

Teacher Full Name: _____ Folder Number: _____

Teacher Address: _____

Teacher Signature (Optional): _____ Teacher phone (optional) _____

7. Participation in Special Education Services and/or Dual Enrollment

Do you wish for your student to participate in any of the optional services (i.e. special education programs or services, participation in dual enrollment at your resident district for academic or extracurricular activities)? _____

- Yes, I want my student to access (or continue to access) special education programs or services and/or participate in any academic or extra-curricular activities in our local school district (*continue to #8 and #9*)
- No, I do not want my student to participate in optional services (*sign and return to district*)

Note on Driver's Education: It is not necessary to dual enroll your student to access district-provided driver's education (Iowa Code § 321.178) or have your student's annual standardized assessment provided at no charge to you (Iowa Code § 299A.4).

Note on Special Education Access: If you want your student to continue to access special education programs or services and/or participate in any academic or extracurricular activities in your local school district, complete #8 and #9.

8. Special Education Services and Programs (Required if Answered Yes to Item 7)

If the student is currently identified as a student requiring special education, prior approval must be sought from the special education director at the Area Education Agency before the student may receive CPI in Iowa unless the parent, guardian, or custodian of the student does not consent to initial evaluation or reevaluation of the student for receipt of special education services or programs. (Iowa Code § 299A.9).

Is the child currently identified as a child requiring special education pursuant to the rules of special education? _____

Do you consent to initial evaluation or to reevaluation of the child for receipt of special education services or programs? _____

9. Dual Enrollment (Required if Answered Yes to Item 7)

a. Do you desire dual enrollment in the public school for the child under competent private instruction? _____

b. Which areas do you wish to dual enroll (check all that apply)?

Academic Course Extracurricular Activities Special Education Program or Services

c. Grade level for the 2022-2023 school year: _____

d. Subject(s) or Activity(ies) you wish your student to Dual Enroll in:

1 st semester	2 nd semester

10. Home School Assistance Program

If offered, do you desire to enroll in a home school assistance program (HSAP) _____

Parent/Guardian/Legal or Actual Custodian Signature (required)

Parent, Guardian, or Custodian Signature

Date